



Report Reference Number: PR/17/11

Agenda Item No: 7

To: Policy Review Committee
Date: 17 April 2018
Author: Victoria Foreman, Democratic Services Officer
Lead Officer: Palbinder Mann, Democratic Services Manager

Title: Annual Report of the Policy Review Committee 2017-18

Summary:

The report provides an update on the work of the Policy Review Committee for 2017/18.

Recommendation:

- 1. To agree the Committee's Annual Report for 2017-18 submitted by the Chair of the Policy Review Committee.**
- 2. To authorise the Chair of the Policy Review Committee to agree the final version of the Annual Report 2017/18 following the inclusion of details from the meeting on 17 April 2018.**

Reasons for recommendation

The Committee ensures the contribution of Policy Review is effective in supporting service improvement and delivery against the council's priorities.

1. Introduction and background

- 1.1 In the 2017-18 municipal year the Policy Review Committee met on four occasions; 13 June 2017, 16 January 2018, 13 March 2018 and 17 April 2018.
- 1.2 The Annual Report 2017-18, attached at Appendix A, provides an update on the topics considered and the work of the Committee.

2. The Report

- 2.1 The Committee has considered a number of items in 2017-18.
- 2.2 The topics examined and the subsequent findings of the Committee are outlined in more detail the full report at Appendix A.

- 2.3 The details of discussions at the final meeting of the 2017/18 municipal year (17 April 2018) have not yet been included on the Annual Report. The Committee is asked to agree that the Chair of the Committee be authorised to agree the final version of the Annual Report 2017/18 once these details have been included.

3. Conclusion

- 3.1 The Committee is asked to endorse the Policy Review Annual Report for 2017-18.

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Appendix:

Appendix A – Annual Report 2017-18